



Role Title:	VOLUNTEER CARRIAGE / WAGON FITTER
Department:	Locomotive Carriage and Wagon
Departmental Overview:	The Locomotive, Carriage and Wagon Department contributes to the safe running of the Railway with overall responsibility for the maintenance, repair and overhaul of all rolling stock whether hired in or owned by SRC directly. This includes steam and diesel locomotives, carriages and wagons.
Reports to:	Locomotive, Carriage and Wagon Manager
Location:	Based at Swanage Station with need to travel to all Swanage Railway locations
Purpose of the role:	This role helps the Swanage Railway achieve its vision and run a successful railway by helping ensure that our fleet of Heritage Carriages and Wagons are kept well presented, in good order and ready to run for the enjoyment of our passengers and visitors.
What you'll be doing:	<p>These are the key activities that you'll be involved in:</p> <ul style="list-style-type: none"> • Maintaining, repairing and overhauling our carriages and wagons. • Fault finding and analysis • Day to day maintenance including: <ul style="list-style-type: none"> ○ Wheels, bogies, frames and running gear ○ Carpentry ○ Upholstering ○ Glazing ○ Welding ○ Pipe fitting ○ Painting • Supporting the organisation's vision and values and complying with the Swanage Railway Volunteer Commitment
What you'll need for the role:	<ul style="list-style-type: none"> • A willingness to get your hands dirty. • General mechanical and practical aptitude • Physical fitness as there may be some lifting involved in some tasks. • Manual dexterity for the use of hand tools • Personal initiative whilst also working under supervision • Useful, but not essential: practical experience of upholstery, carpentry, pipe fitting, welding, or painting
What you'll get from the role:	<ul style="list-style-type: none"> • Opportunity to develop new skills and practice existing ones. • Meet new people

	<ul style="list-style-type: none"> • Be part of one of the UK's leading Heritage Railways • Help to preserve a by-gone era. • Practice traditional skills • Be part of a friendly and enthusiastic team
The Training we'll provide:	<ul style="list-style-type: none"> • Induction Training • Personal Track Safety
Time commitment:	There is no minimum requirement of time involved and any time you can give can be on a flexible basis on most days throughout the year including weekends, some evenings and Bank Holidays.
Other requirements:	<ul style="list-style-type: none"> • Personal Track Safety This role will require the undertaking of training for a Personal Track Safety Competence. • Safety Critical Work Some of the tasks involved are regarded as Safety Critical, however they will be carried out under supervision thus there is no formal requirement for qualifications
Our vision	<ul style="list-style-type: none"> • The vision of the Swanage Railway Company is to be the leading heritage railway in the UK. To be recognised as the UK's leading heritage railway, the Swanage Railway will actively seek ways of improving its business in all that it does.
Our Values	<ul style="list-style-type: none"> • Safety, integrity and professionalism underpin our operations. We are committed to high standards of safety, behaviour and expertise in all we do whilst treating everyone with integrity, openness, and honesty. We seek ways of improving our organisation balancing our heritage with modern business practices. • Dedication, commitment and volunteers are at the heart of our community. We are proud of our inspirational history; we have overcome many challenges and achieved great successes through tenacity and perseverance. That spirit lives on today. We celebrate our Volunteers' commitment and dedication which form such a vital part of our Railway. • Customers are at the focus of our services. Our customers are the heart of our business. We welcome feedback to better understand the needs of our customers and improve our service. • Enjoyment, quality and value for money for all. We deliver a memorable experience enjoyed by everyone.
Our Volunteer Commitment	<p>Volunteers form an absolutely vital part of everything the Swanage Railway does. There are over 80 different roles that our volunteers fulfil; from driving a locomotive to serving refreshments, from selling goods in our shops to helping maintain our track, from maintaining our signalling equipment to timetabling, from managing our finances to keeping our rolling stock maintained, volunteers are at the heart.</p> <p>Our vision is to be the UK's leading heritage railway: we have an inspirational history during which we have overcome many challenges and achieved great successes through tenacity</p>

and perseverance. That spirit lives on today. We celebrate our Volunteers' commitment and dedication which form such a vital part of what we do now and will do in the future.

We want all our volunteers to gain fulfilment and enjoyment from their role whilst helping us to achieve our vision, and so we have our Volunteer Commitment that sets out the mutual basis of the relationship between Swanage Railway and our volunteers:

The Swanage Railway will ...

- Welcome you as a volunteer and provide appropriate opportunities to individuals who can help us achieve our purpose and vision.
- Provide the right equipment and training for the task.
- Give guidance and support in your volunteer role.
- Treat you and all other volunteers equally and fairly.
- Ensure, so far as is reasonably practicable, you have a safe working environment.
- Listen to any concerns if things are not going right.
- Recognise that you are a volunteer giving your time to us whilst having other commitments.

In return we ask you to ...

- Give us your time and commit to any training if needed for the role.
- Be professional and loyal to the organisation.
- Be fair to those around you.
- Talk to your Manager/ Supervisor (volunteer or employee) first if things aren't going right.
- Comply with our business standards, including the need to maintain confidentiality in relation to all SR information and to comply with SR's security and safety procedures.